The International Chamber of Shipping (ICS) is the principal international trade association for shipowners, concerned with legal, technical and operational issues.

The International Shipping Federation (ISF) is the identity used by ICS when acting as the international employers’ association for ship operators. Its interests include labour affairs, manpower and training, and seafarers’ welfare issues.

Together, ICS and ISF membership comprises national shipowners’ associations in 36 countries. In addition to representing the interests of ship operators at bodies such as the International Maritime Organization and the International Labour Organization, the production and revision of maritime publications is one of the most important tasks that ICS and ISF undertake for the shipping industry.

These activities are co-ordinated under the banner of Marisec Publications.

Many of the following industry guides are an essential complement to government regulations, and are required reading by companies and seafarers involved in maritime operations.

Guidelines on the Application of the IMO International Safety Management (ISM) Code

4th Edition (ICS/ISF) £105.00 with CD

This fourth edition has been fully updated to take account of the latest IMO amendments and guidance, including those which entered into force in 2010.

It includes expanded guidance on Safety Management Systems, environmental management, risk management, safety culture and the role of the Designated Person Ashore (DPA). The guidelines are aimed at operations managers, DPAs, Masters and ships’ officers, and it is recommended that a copy of the guidelines is carried on board every ship. For ease of use, the new edition is accompanied by a CD which contains a searchable, electronic version of the text in addition to useful reference documents. These include a model Ship Energy Efficiency Management Plan to reduce fuel consumption and CO₂ emissions.

ISF Watchkeeper 3


ISF Watchkeeper software allows shipping companies to maintain records of individual seafarers’ hours of work and rest as required by international regulations, including the STCW 2010 and the ILO MLC. As well as an updated and easy to use interface, version 3 has several new features, including the ability to create a regular ‘default schedule’ so that printed records can be generated without the need to record hours on a daily basis, a new option to create overtime records, and a ‘locking’ function to secure completed data from alteration.

ISF Watchkeeper Online

ISF Watchkeeper Online (WKO) is the new add-on feature that enables shore based personnel to view, in real time, compliance with complex rest hour regulations by company vessels using ISF Watchkeeper 3. WKO is a website that reports all of your fleet’s ISF Watchkeeper data in one place. Vessels are able to submit their data in machine-readable format, for automatic inclusion in a fleet dashboard.

ISF Watchkeeper is a subscription service charged per vessel per year. For more information on any ISF Watchkeeper products visit www.isfwatchkeeper.com or contact Marisec publications.

Guidelines on the Application of the ILO Maritime Labour Convention

2nd Edition (ISF) £95.00 with CD

The ILO Maritime Labour Convention (MLC) will enter into force in August 2013. In order to help shipping companies and crews ensure compliance with the Convention, ISF - which helped negotiate the text of the MLC on behalf of maritime employers - has updated and expanded its comprehensive guide. The ISF guide addresses in detail the obligations of ship operators such as seafarers’ contracts, working hours, health and safety, crew accommodation and welfare. It also provides guidance on MLC Certification (including the Declaration of Maritime Labour Compliance), as well as a comprehensive checklist for compliance with the MLC.

This second edition is accompanied by a CD containing full text of the guide (with a ‘search’ function), the MLC text itself, and other useful documentation.

www.ics-shipping.org
Bridge Procedures Guide
4th Edition (ICS) £80.00 with CD

Established as the principal industry guide, this updated publication reflects best navigational practice on merchant ships operating today in all sectors and trades. It includes guidance on the requirements of Chapter VIII (Watchkeeping) of the IMO STCW Convention, the latest changes to Radio Regulations and the use of AIS and modern navigation and charting systems. It also includes bridge and emergency checklist for use by ships’ masters and navigating officers. A copy should be carried on board every ship. The current edition is also accompanied by a CD version of the text with a ‘search’ function.

Guide to Helicopter/Ship Operations
4th Edition (ICS) £120.00 with CD

This latest edition of the ICS Guide to Helicopter/Ship Operations reflects current best practice in the international shipping and aviation industries. The guide has been fully updated with extended guidance regarding the role and responsibilities of both the ship and helicopter. Full account is also taken of the latest specifications for helicopter performance, the latest IACO (aviation) requirements for the safe location/marking of landing and winching areas, new guidance on the growing practice of transfer of bridge pilots direct to the bridge wing and revised guidance on actions to be taken in the event of helicopter incidents. It is recommended that a copy is carried on board every ship. To provide additional value and utility, this edition is accompanied by a CD version of the text with a ‘search’ function.

The CD also includes an electronic template for preparing helicopter landing/operating plans for transmission from the ship to the helicopter operator.
Help with STCW 2010 Requirements

Personal Training and Service Record Books

1st Edition (ISF)
(Prices in brackets are for orders of 50 or more copies)

Training Record Book with supplement and durable plastic wallet
£13.50 (£8.50)

Training Record Book available separately £7.00 (£5.00)

Drills and Exercises Supplements available separately £2.20 (£1.50)

This pack enables qualified seafarers to maintain records of all training related to STCW in a single ‘passport style’ book for demonstrating competence to port state control inspectors or when seeking to revalidate qualifications.

The books should also help ensure compliance with the ISM Code. They are supplied with a specially designed wallet for STCW documentation and a supplement for recording emergency drills and exercises necessary for certificate revalidation.

Guidelines on the IMO STCW Convention

3rd Edition (ISF) £60.00

This third edition has been fully updated to take account of the substantial amendments to the STCW Convention, governing seafarers’ training, which were adopted by the IMO in June 2010. As well as technical developments, these changes to STCW include new training requirements for leadership and teamwork, enhanced refresher training for qualified seafarers, new competence standards for tanker personnel and for the new grade of Able Seafarer (Deck and Engine), and new requirements for maintaining records of ratings’ training. The 2010 amendments also introduce major changes to IMO regulations concerning seafarers’ minimum rest hours which now apply since 2012.

The revised ISF Guidelines should be read by anyone connected with the employment and training of merchant seafarers. They include detailed advice on company obligations and compliance with the amended Convention as well as information about the changes to STCW and when they come into effect.

Help with Security Requirements

Maritime Security

1st Edition (ICS) £40.00

To help companies avoid disruption to their own operations and to ensure that they can demonstrate full ISPS Code compliance, ICS has produced, in a single guide, indispensable and definitive guidance on the ISPS Code.

ICS Model Ship Security Plan

1st Edition (ICS) £90.00 with CD

The ICS model plan aims to assist shipping companies in preparing Ship Security Plans that comply with the ISPS Code.

The guide covers all relevant ISPS Code and SOLAS requirements, and is accompanied by a CD version of the model plan to enable companies to adapt it for individual ships and their own security needs.

The Model Plan includes comprehensive guidance notes on every aspect of ship security.

Manpower 2010
Update on the Worldwide Demand for and Supply of Seafarers
(ISF/BIMCO) £125.00


It has two main purposes: to describe the current worldwide supply and demand situation for seafarers, and to make predictions for 5–10 years ahead to help the industry anticipate changes and to take appropriate action.

www.ics-shipping.org
Garbage Management Plans
1st Edition (ICS) £50.00
These guidelines are intended to help ship operators meet MARPOL (and ISM) requirements. They include a model plan to facilitate ship specific plans on garbage management and disposal.

Assessment and Development of Safety Management Systems
Part I - Assessment Checklist
Part II - Example Documentation
1st Edition (two part pack) (ICS) £50.00
This pack is designed to be used as a working document to assist companies reviewing their Safety Management System (SMS) to ensure compliance with the ISM Code provisions. The Checklist can also be used as a basis for developing documented methods of assessing the operation of the SMS during regular internal audits, and should provide a helpful reference tool to others involved in checking compliance with the ISM Code.

Tanker Safety Guide (Liquefied Gas)
2nd Edition (ICS) £220.00
(postage is payable in addition on Tanker Safety Guides, price on application)
This indispensable operating manual for anyone engaged in the carriage of liquefied gases by sea provides detailed information on the characteristics of liquefied gases, precautions, hazards and emergency procedures. A series of appendices provides additional information, including chemical data sheets for all liquefied gases carried by sea.

Safe Transport of Containers by Sea
First Edition (ICS/WSC) £80.00 with CD
These guidelines have been published, in co-operation with the World Shipping Council, with a view to minimising the dangers to containerships, their crews, and all personnel involved with containers throughout the transport chain. They have been developed by an expert international industry working group in response to recent incidents involving containerships.
The guidelines recognise the safety responsibilities of ship operators, but also discuss the responsibilities of those involved with the correct packing and stuffing of the cargo into containers, the accurate labelling and declaration of the goods by cargo interests, and the weighing of loaded containers.
In addition, they address the safe handling and stowage of containers when they are received by a port facility and are loaded on board a ship, and also cover the maintenance and inspection of the containers themselves. The guidelines also come complete with a searchable CD copy of the text.

Assessment and Development of Safety Management Systems
Part I - Assessment Checklist
Part II - Example Documentation
1st Edition (two part pack) (ICS) £50.00
This pack is designed to be used as a working document to assist companies reviewing their Safety Management System (SMS) to ensure compliance with the ISM Code provisions. The Checklist can also be used as a basis for developing documented methods of assessing the operation of the SMS during regular internal audits, and should provide a helpful reference tool to others involved in checking compliance with the ISM Code.

Tanker Safety Guide (Liquefied Gas)
2nd Edition (ICS) £220.00
(postage is payable in addition on Tanker Safety Guides, price on application)
This indispensable operating manual for anyone engaged in the carriage of liquefied gases by sea provides detailed information on the characteristics of liquefied gases, precautions, hazards and emergency procedures. A series of appendices provides additional information, including chemical data sheets for all liquefied gases carried by sea.

Safe Transport of Containers by Sea
First Edition (ICS/WSC) £80.00 with CD
These guidelines have been published, in co-operation with the World Shipping Council, with a view to minimising the dangers to containerships, their crews, and all personnel involved with containers throughout the transport chain. They have been developed by an expert international industry working group in response to recent incidents involving containerships.
The guidelines recognise the safety responsibilities of ship operators, but also discuss the responsibilities of those involved with the correct packing and stuffing of the cargo into containers, the accurate labelling and declaration of the goods by cargo interests, and the weighing of loaded containers.
In addition, they address the safe handling and stowage of containers when they are received by a port facility and are loaded on board a ship, and also cover the maintenance and inspection of the containers themselves. The guidelines also come complete with a searchable CD copy of the text.

Shipping and the Environment - A Code of Practice
4th Edition (ICS) £25.00
This provides a concise but comprehensive summary of the environmental obligations of shipping companies as required by international regulations, together with a set of clear environmental standards by which shipping companies should operate.
The Code also contains general information about the overall environmental performance of the international shipping industry. It addresses potential sources of pollution from ships including oil, chemicals, garbage, ballast water and anti-fouling paints, as well as potential sources of atmospheric pollution and green house gas emissions.

Garbage Management Plans
1st Edition (ICS) £50.00
These guidelines are intended to help ship operators meet MARPOL (and ISM) requirements. They include a model plan to facilitate ship specific plans on garbage management and disposal.

Assessment and Development of Safety Management Systems
Part I - Assessment Checklist
Part II - Example Documentation
1st Edition (two part pack) (ICS) £50.00
This pack is designed to be used as a working document to assist companies reviewing their Safety Management System (SMS) to ensure compliance with the ISM Code provisions. The Checklist can also be used as a basis for developing documented methods of assessing the operation of the SMS during regular internal audits, and should provide a helpful reference tool to others involved in checking compliance with the ISM Code.

Tanker Safety Guide (Liquefied Gas)
2nd Edition (ICS) £220.00
(postage is payable in addition on Tanker Safety Guides, price on application)
This indispensable operating manual for anyone engaged in the carriage of liquefied gases by sea provides detailed information on the characteristics of liquefied gases, precautions, hazards and emergency procedures. A series of appendices provides additional information, including chemical data sheets for all liquefied gases carried by sea.

Safe Transport of Containers by Sea
First Edition (ICS/WSC) £80.00 with CD
These guidelines have been published, in co-operation with the World Shipping Council, with a view to minimising the dangers to containerships, their crews, and all personnel involved with containers throughout the transport chain. They have been developed by an expert international industry working group in response to recent incidents involving containerships.
The guidelines recognise the safety responsibilities of ship operators, but also discuss the responsibilities of those involved with the correct packing and stuffing of the cargo into containers, the accurate labelling and declaration of the goods by cargo interests, and the weighing of loaded containers.
In addition, they address the safe handling and stowage of containers when they are received by a port facility and are loaded on board a ship, and also cover the maintenance and inspection of the containers themselves. The guidelines also come complete with a searchable CD copy of the text.

Assessment and Development of Safety Management Systems
Part I - Assessment Checklist
Part II - Example Documentation
1st Edition (two part pack) (ICS) £50.00
This pack is designed to be used as a working document to assist companies reviewing their Safety Management System (SMS) to ensure compliance with the ISM Code provisions. The Checklist can also be used as a basis for developing documented methods of assessing the operation of the SMS during regular internal audits, and should provide a helpful reference tool to others involved in checking compliance with the ISM Code.

Tanker Safety Guide (Liquefied Gas)
2nd Edition (ICS) £220.00
(postage is payable in addition on Tanker Safety Guides, price on application)
This indispensable operating manual for anyone engaged in the carriage of liquefied gases by sea provides detailed information on the characteristics of liquefied gases, precautions, hazards and emergency procedures. A series of appendices provides additional information, including chemical data sheets for all liquefied gases carried by sea.
Marisec Publications also markets loss prevention products on behalf of the UK P&I Club to its non-members. See ICS website.

The following publications are available from

Witherby Seamanship International Ltd
(NOT Marisec Publications) and should be ordered direct:

4 Dunlop Square, Deans Estate
Livingston EH54 8SB
Tel +44 1506 463 227
Fax +44 1506 468 999
E-mail sales@emailws.com
www.witherbyseamanship.com

These publications have been produced by ICS in collaboration with other industry organisations as follows:

- Oil Companies International Marine Forum (OCIMF)
- Society of International Gas Tanker and Terminal Operators (SIGTTO)
- International Association of Ports and Harbors (IAPH)

International Safety Guide for Oil Tankers and Terminals (ISGOTT) with CD-ROM version
5th Edition 2006
(ICS/OCIMF/IAPH) £225.00

Clean Seas Guide for Oil Tankers (Retention of Oil Residues on Board)
(ICS/OCIMF) £15.00

Contingency Planning for the Gas Carrier Alongside and Within Port Limits
2nd Edition 1999
(ICS/OCIMF/SIGTTO) £30.00

Contingency Planning and Crew Response Guide for Gas Carrier Damage at Sea and in Port Approaches
3rd Edition 1999
(ICS/OCIMF/SIGTTO) £30.00

Peril at Sea and Salvage: A Guide for Masters (e-book)
5th Edition 1998
(ICS/OCIMF) £35.00

Prevention of Oil Spillages through Cargo Pumproom Sea Valves
2nd Edition 1991
(ICS/OCIMF) £11.00

Ship to Ship Transfer Guide (Liquefied Gases)
2nd Edition 1996
(ICS/OCIMF/SIGTTO) £30.00

Ship to Ship Transfer Guide (Petroleum)
4th Edition 2005
(ICS/OCIMF) £50.00

Further information, including a description of each publication, can be found at www.witherbyseamanship.com

Also available

Free with any order on request:

- Shipping Industry Flag State Performance Table
- Industry Code of Practice on Ship Recycling
- ICS/ISF Annual Review
- International Shipping - Carrier of World Trade
- Shipping Industry Guidance on the Use of Oily Water Separators
- Shipping Industry Guidance on Environmental Compliance
- Shipping Industry Guidelines on Pilot Transfer Arrangements
- Safe Transport of Containers by Sea
- Careers in International Shipping DVD
- International Shipping: Life Blood of World Trade DVD
- Shipping, World Trade and the reduction of CO2 Emissions. DVD & Brochure

These items can also be downloaded free of charge from www.ics-shipping.org

www.ics-shipping.org
Please photocopy and send this form whenever you wish to order a publication.

**Marisec Publications Order Form**

All publications, other than those in the Witherby Seaman section, should be ordered by sending this form to:

**Marisec Publications**  
38 St Mary Axe, London, EC3A 8BH  
Tel +44 20 7090 1481, Fax +44 20 7090 1484  
Email: publications@marisec.org, Website www.ics-shipping.org

**VAT No. (EU only)**

<table>
<thead>
<tr>
<th>Date of order</th>
<th>Order No.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Invoice to</th>
<th>Deliver to (if different from the invoice address)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td>Fax</td>
</tr>
<tr>
<td>E-Mail</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Publication Title</th>
<th>Unit Price (£)</th>
<th>Quantity</th>
<th>Order Price (£)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total (minus bulk order discount if applicable)**  
£

**Payment Details**

Marisec Publications require pre-payment on all publication orders. Please arrange payment by one of the following methods:

- Bank transfer (details will be forwarded on receipt of order)
- Cheque enclosed for £
  
  Cheques should be expressed in Pounds Sterling, drawn on a bank in the UK and made payable to ‘Marisec Publications’

- Please debit my Maestro/Visa/Mastercard/Amex for £
  
  Name of Cardholder: [ ]  
  Signature: [ ]  
  Date: [ ]

<table>
<thead>
<tr>
<th>Address of Cardholder (if different from the invoice address)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Card Number</th>
<th>Security Code</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Expire Date</th>
<th>Issue No. (Maestro only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Remember, prices for products ordered direct from Marisec Publications include worldwide airmail postage**

* Bulk order discount excludes ICS Tanker Guides (Chemicals and Liquefied Gas), ISF/MLIS products, ISF Waterkeeper software, Personal Training and Service Record Books, and On Board Training Record Books, for which special prices already apply.  
** Free postage excludes Tanker Safety Guide (Chemicals) and Tanker Safety Guide (Liquefied Gas).