

To: Secretary General

International Chamber of Shipping

Walsingham House

35 Seething Lane

London EC3N 4AH

In the name of the [insert association/company name here], I hereby submit the application for your consideration at the next ICS Board meeting, to join the International Chamber of Shipping as a [Full Member, Associate Member, Partner – delete as appropriate].

[applicable to full member requests only, delete as appropriate]

As a Full Member we acknowledge that we must nominate a board member to represent our national association at the International Chamber of Shipping Board meetings. Should our application be accepted we wish to nominate [insert name here] as the Board representative for the [insert association/chamber name here]

[Insert association/company name, address, and BoD]

President – [insert name]

Secretary General - [insert name]

Treasurer - [insert name]

Vice President - [insert name]

Our members consist of [please insert membership structure].

As of xx December 20xx, the total Gross Tonnage of the ships in the membership of [insert name here] was [insert GT here].

Thank you for your consideration.

Yours sincerely,

[insert name & signature]